

**AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
September 2, 2025, 6:30 P.M.**

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS – AGENDA ITEMS ONLY

COMMUNICATIONS:

1. Parks & Recreation Committee Minutes – August 19, 2025
2. Letter to Purchase Land – Brian McCloskey

CONSENT AGENDA:

1. Regular Council Meeting Minutes – August 18, 2025
2. Special Council Meeting Minutes – August 14, 2025
3. Invoices

REGULAR AGENDA:

1. LED Light Kits
2. Light Pole Replacements
3. Generator for Well # 1
4. New Kubota
5. ZBA Re-Appointment
6. Council Vacancy Discussion/ Action

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR’S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK’S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN
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Caro Parks and Recreation Committee Minutes
Tuesday, August 19, 2025

Present: Chairperson: Tanya Batschke, Secretary: Jason Davis, Sean Smith, Colleen Russell, and Sue Ellen Greenlee.

Absent: Vice-Chair: Robert Scheil and Beth Greene

Others present: City Manager Scott Czasak, City Councilor Jill White, City Mayor Karen Snider, Parks Recreation Superintendent Carrie Will, and Deputy Clerk Jana Brown.

1. Call meeting to order at 6:00 pm
2. Pledge of Allegiance
3. Approval of Agenda – Sean Smith moved to accept agenda as proposed and Colleen Russell seconded - Motion carried
4. Public Comment – None
5. Approval of Minutes - Colleen Russell motioned to accept minutes as written and seconded by Sean Smith - Motion carried
6. City Council Liaison Report - Jill White announced they are working to fill a vacant seat on City Council and working toward completing items within budget.
7. City Manager Report - Scott Czasak reported no vandalism events occurred this month.
8. Parks and Recreation Superintendent Report - Carrie Will reported on progress of the 2025 Parks Events for July and August, Touch a Tractor, and Music in the Park.
9. New Business
 - a) Vandalism – Cameras installed at Chippewa Landing Park and electrical is being working on. Scott Czasak will plan for DPW to purchase and install signs that say you are on camera.
 - b) Atwood Park – AT&T asked that people do not park in their spaces. Carrie Will asked if the committee members could each volunteer to take a night to be there next summer.
10. Old Business –
 - a) Harvest on the River – Review Volunteer Roles – Need more volunteers to help out, at least a dozen. It will held from 2-6pm on October 11th. Carrie will asked National Honors Society to volunteer.
 - b) Shade at Splash Pad Update – Options shared
 - c) Basketball – Jason Davis shared input from public committee expressing need and want for improved backboards, rims to 10 ft, repainting court lines, edging, sweeping off concrete surface, raking back stones to create a grass barrier for dust and stones, signage that promotes use and speed limit, lighting for evening play, relationship between park areas, socialization opportunities to increase play, creating a multi-use path that connects play areas, multi-use pavilion, and naming the court. Summer student work crews may be able to assist with some tasks including painting if supplies are purchased prior to June.

11. Additional Public Comment – Fair rap up shared by Colleen Russell
12. Motion to Adjourn at 7:00pm by Jason Davis, Second by Colleen Russell –
Motion carried

Submitted by Jason Davis, Secretary

Letter of Interest to Purchase Land

Brian McCloskey
1723 Van Geisen Road
Caro, MI 48723

Phone Number: 989.672.0402
Date: August 18, 2025
Subject: Letter of Interest to Purchase Land

City of Caro, Michigan
317 S. State Street
Caro, MI 48723

To Whom it May Concern:

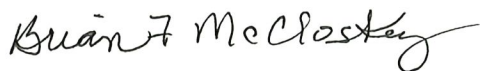
I am writing to formally express my interest in purchasing the 2 lots directly south of my property located at 1723 Van Geisen Road, Caro, MI 48723 for \$3,500. As a current owner and resident, I have a keen interest in acquiring this land to expand my current premises and to enhance the value and utility of my property.

I would appreciate any information you can provide regarding the size, zoning, and current status of the land in question, as well as any procedural requirements or steps necessary to initiate a purchase agreement. If the land is available for sale, I am prepared to engage in further discussions regarding terms and pricing at your earliest convenience.

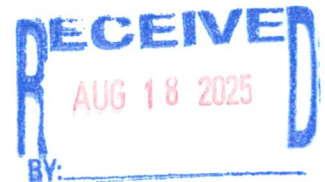
Please let me know if there are any application forms to complete or additional documentation to provide. I am happy to meet with you or a representative to discuss this matter further.

Thank you very much for your time and consideration. I look forward to your response.

Yours sincerely,



Brian F. McCloskey



REGULAR MEETING OF THE CARO CITY COUNCIL

August 18, 2025, 6:30 P.M.

Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on August 18, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White

Absent:

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief, Jon Beaupre – Code Enforcement Officer, Thomas Reese – DPW Superintendent and other guests

AGENDA APPROVAL

25-M-178

Motion by Kish, seconded by Campbell to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENTS – AGENDA ITEMS ONLY - None

PRESENTATIONS:

1. Tuscola County Animal Control Officer – Tyler Ray (feral cats)

CONSENT AGENDA:

1. Regular Council Meeting Minutes – August 4, 2025
2. Committee of the Whole Meeting Minutes – August 5, 2025
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Jon Beaupre

25-M-179

Motion by Parker, seconded by Campbell to approve the consent agenda as presented including invoices and correction to the Committee of the Whole Meeting minutes, Heidi Parker was absent not present.

Motion Carried.

REGULAR AGENDA: (action required)

1. Emterra Contract

25-M-180

Motion by Kish, seconded by White to instruct the Mayor, City Manager, and City Clerk to sign the 2026-2031 Emterra Environmental USA Contract for refuse services as presented.

Motion carried.

2. Norman Street Project Engineering

25-M-181

Motion by White, seconded by Campbell to award the Project Engineering contract for Norman Street to MLR Engineering for a quoted price of \$157,400.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.

Motion carried.

3. Snow Pusher

25-M-182

Motion by White, seconded by Campbell to purchase and install a Snow Wing 12'-18' from Snow Works for the quoted price of \$27,490.00.

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

4. Blight Fees Discussion (Parker)

Councilor Heidi Parker asked how the fees were developed, asked about the clippings cleanup cost and asked how the clippings are disposed of. Councilor Heidi Parker is concerned with the high costs and inquired if the blight mowing contract is negotiable at this point. Comments were made by Jerry Middaugh, Great Lakes Land Management during the discussion. The billing process was also discussed.

5. Recording Council Meetings Discussion (Parker)

Councilor Jill White commented on her support of recording meetings. Also commented on the first public comment on the agenda not being voted on by council, separate seating section in the council room for employees only, concerned with not having committees and committee chairpersons, and the importance of transparency.

Councilor Emily Campbell & Councilor Heidi Parker presented the idea of live streaming the meeting. Discussion followed by council. City Manager gave different options for live streaming and/or recording meetings. City Manager was instructed to investigate live streaming and/or recording meetings and bring it back to council.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – Meeting is scheduled for August 26, 2025.
2. Chamber of Commerce (Manager) – Discussed adopt a highway, Chamburger Golf Outing, Ribbon Cutting on August 21, 2025 at Porzondek Law PLLC, Gingerbread Festival, and there is still an open seat on the board.
3. Downtown Development Authority (Kish) – Meeting was cancelled.
4. Fair Board (Oedy) – No report.
5. Parks & Recreation (White) – Meeting scheduled for August 19, 2025. Update given on the past Friday night event at Bieth Park, and attendance was low.

6. Planning Commission (Vacant) – City Manager gave an update. Site plan was reviewed for the former Rite Aid building split request for Wild Bill's Tobacco. New Planning Commission member, Luke Ewald was appointed secretary, Ordinance change request regarding digital signs will be forthcoming to council.
7. Tuscola County Board of Commissioners (Parker) – No report. Commented that their meetings are on YouTube.
8. Zoning Board of Appeals (Mayor Snider) – No meeting.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted.

Gave an update on the relocation of the lift station located by Pizza Hut.

CLERK'S REPORT – Written report submitted.

Another letter of interest for the council vacancy was received. Explained the process if the vacancy is not filled by September 5, 2025.

TREASURER'S REPORT – No report.

ADDITIONAL PUBLIC COMMENT:

Lori Krywko – Commented on her concerns with the sidewalk project and that no re-work has been done to her yard yet. She still has mowing issues with roots and Mikes Landscaping should not get paid until the work is completed properly.

Tyler Ray – Commented on recording of meetings and suggested reaching out to Eean Lee at Tuscola County for guidance.

Bob Struza – Commented on his support of recording meetings.

Tanya Batschke – Commented on her concerns with the possibility of changing the ownership limit of cats.

Tyler Ray – Commented on local ordinance change suggestions, IE.. Mandatory spay or neuter and microchipping.

Vince Ferreira – Commented on his support of recording meetings younger viewers. Suggested making accommodation for people with no online accessibility.

Sue Ellen Greenlee – Commented on her concern with the City Charter not being followed.

Scott Czasak, City Manager – Commented that the sidewalk project issues will be addressed Wednesday thru Friday this week.

Councilor Jill White – Inquired about the status of Tree City process. City Manager stated that the application window will open September 1, 2025.

Councilor Emily Campbell – Commented on a suggestion of pet adoption event and to incorporate 4H members for grants for pet supplies.

Tyler Ray – Commented on pet adoptions and the process and mentioned there is a pet food pantry available at the animal shelter.

25-M-183

Motion by Parker, seconded by White to adjourn the meeting at 8:25 p.m.

Motion carried.



Rita Papp
City Clerk

CITY OF CARO SPECIAL COUNCIL MINUTES

Mayor Karen Snider called the regular meeting of the City Council to order on August 14, 2025 at 5:32 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker and Jill White

Absent: None

Others: Scott Czasak- City Manager, Rita Papp – City Clerk and other guests

PUBLIC COMMENT/VISITORS: None

SPECIAL AGENDA: (action required)

1. Interview Candidates to Fill Council Vacancy

The council interviewed the following candidates for the council vacancy:

Holden Chapelo (no call/no show), Bob Eschenbacher, Brenda Peters, Robert Sturza

2. Action Taken on Council Vacancy

25-M-175

Motion by White, seconded by Oedy to appoint Bob Eschenbacher to fill the council vacancy for the balance of the term created by the resignation of Greg Hutchison whose term will expire November 2026.

**Roll call vote: Campbell – no, Kish – no, Oedy – yes, Parker – yes, White – yes, Mayor Snider – no
Tie Vote, Motion failed.**

25-M-176

Motion by Kish, seconded by Campbell to appoint Robert Sturza to fill the council vacancy for the balance of the term created by the resignation of Greg Hutchison whose term will expire November 2026.

**Roll call vote: Kish – yes, Oedy – no, Parker – no, White – no, Campbell – yes, Mayor Snider – yes.
Tie Vote, Motion failed.**

25-M-177

Motion by White, seconded by Parker to adjourn the meeting at 6:13 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
#3224 BUILDING ASSOCIATION					
09/25	09/02/2025	79478	248-728-922-000	WATER/SEWER/GARBAGE	86.73
Total #3224 BUILDING ASSOCIATION:					86.73
AFLAC					
09/25	09/02/2025	79479	101-000-231-003	AFLAC INSURANCE WITHHOLDING	352.82
Total AFLAC:					352.82
ALISSA BOULTON					
09/25	09/02/2025	79480	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	59.00
Total ALISSA BOULTON:					59.00
ALS GROUP USA, CORP					
09/25	09/02/2025	79481	590-540-777-000	STATE TESTING & PERMITS	2,200.00
Total ALS GROUP USA, CORP:					2,200.00
AMAZON CAPITAL SERVICES					
09/25	09/02/2025	79482	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	152.94
09/25	09/02/2025	79482	591-540-776-000	O&M SUPPLIES	89.90
09/25	09/02/2025	79482	661-575-776-000	MAINTENANCE SUPPLIES	59.99
09/25	09/02/2025	79482	101-262-740-000	OFFICE SUPPLIES	12.82
09/25	09/02/2025	79482	101-260-740-000	OFFICE SUPPLIES	32.29
09/25	09/02/2025	79482	661-575-776-000	MAINTENANCE SUPPLIES	85.12
09/25	09/02/2025	79482	590-540-725-000	UNIFORMS	478.14
09/25	09/02/2025	79482	216-336-740-000	OPERATING SUPPLIES	77.28
09/25	09/02/2025	79482	216-336-930-000	REPAIRS - EQUIPMENT	378.70
09/25	09/02/2025	79482	101-265-776-000	O&M SUPPLIES	78.00
09/25	09/02/2025	79482	101-441-776-001	O&M SUPPLIES	78.00
09/25	09/02/2025	79482	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	30.98
09/25	09/02/2025	79482	591-540-776-000	O&M SUPPLIES	126.12
09/25	09/02/2025	79482	216-336-740-000	OPERATING SUPPLIES	27.35
09/25	09/02/2025	79482	661-575-970-000	CAPITAL OUTLAY	410.56
09/25	09/02/2025	79482	216-336-740-000	OPERATING SUPPLIES	102.13
09/25	09/02/2025	79482	590-540-725-000	UNIFORMS	500.00
09/25	09/02/2025	79482	216-336-740-000	OPERATING SUPPLIES	72.36
Total AMAZON CAPITAL SERVICES:					2,792.68
ARIANA VALOPOULOUS					
09/25	09/02/2025	79483	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	9.00
Total ARIANA VALOPOULOUS:					9.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
ASPIRE RURAL HEALTH					
09/25	09/02/2025	79484	216-336-801-000	CONTRACTED SERVICES	100.00
Total ASPIRE RURAL HEALTH:					100.00
AT&T MOBILITY					
09/25	09/02/2025	79485	101-371-853-000	TELEPHONE	47.00
09/25	09/02/2025	79485	216-336-853-000	TELEPHONE	100.57
09/25	09/02/2025	79485	101-301-853-000	TELEPHONE & PAGERS	373.14
09/25	09/02/2025	79485	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	108.72
09/25	09/02/2025	79485	101-441-853-000	TELEPHONE	8.80
09/25	09/02/2025	79485	202-483-853-000	TELEPHONE	8.80
09/25	09/02/2025	79485	203-483-853-000	TELEPHONE	8.80
09/25	09/02/2025	79485	590-540-853-000	TELEPHONE	8.80
09/25	09/02/2025	79485	591-540-853-000	TELEPHONE	8.80
09/25	09/02/2025	79485	248-728-853-000	TELEPHONE & TECHNOLOGY	43.96
Total AT&T MOBILITY:					717.39
BETTY KEMPF					
09/25	09/02/2025	79486	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	62.00
Total BETTY KEMPF:					62.00
BROWNING POWER SYSTEMS LLC					
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	500.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-540-801-000	CONTRACTED SERVICES	600.00
09/25	09/02/2025	79487	101-265-801-000	CONTRACTED SERVICES	300.00
09/25	09/02/2025	79487	591-540-801-000	CONTRACTED SERVICES	450.00
09/25	09/02/2025	79487	591-540-801-000	CONTRACTED SERVICES	300.00
09/25	09/02/2025	79487	591-540-801-000	CONTRACTED SERVICES	450.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	101-265-801-000	CONTRACTED SERVICES	400.00
09/25	09/02/2025	79487	101-265-801-000	CONTRACTED SERVICES	300.00
09/25	09/02/2025	79487	590-540-801-000	CONTRACTED SERVICES	400.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-540-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	590-545-801-000	CONTRACTED SERVICES	350.00
09/25	09/02/2025	79487	591-540-801-000	CONTRACTED SERVICES	220.00
09/25	09/02/2025	79487	591-540-801-000	CONTRACTED SERVICES	300.00
Total BROWNING POWER SYSTEMS LLC:					8,070.00
BULLET AUTO & TRUCK SERVICE CENTER, LLC					
09/25	09/02/2025	79488	661-575-930-000	CONTRACTED REPAIRS	219.12

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total BULLET AUTO & TRUCK SERVICE CENTER, LLC:					219.12
BUSY BEE CLEANING					
09/25	09/02/2025	79489	101-441-801-002	CONTRACTED SERV - JANITORIAL	123.50
09/25	09/02/2025	79489	216-336-801-002	CONTRACTED SERV - JANITORIAL	52.00
09/25	09/02/2025	79489	101-301-801-002	CONTRACTED SERV - JANITORIAL	97.50
09/25	09/02/2025	79489	101-260-801-002	CONTRACTED SERV - JANITORIAL	91.00
09/25	09/02/2025	79489	101-172-801-002	CONTRACTED SERV - JANITORIAL	91.00
09/25	09/02/2025	79489	101-253-801-002	CONTRACTED SERV - JANITORIAL	91.00
09/25	09/02/2025	79489	590-540-801-002	CONTRACTED SERV - JANITORIAL	104.00
Total BUSY BEE CLEANING:					650.00
CAPITAL REAL ESTATE TAX SERVICE					
09/25	09/02/2025	79490	101-000-675-000	MISC INCOME	592.31
Total CAPITAL REAL ESTATE TAX SERVICE:					592.31
CAROL CARTER					
09/25	09/02/2025	79491	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	13.00
Total CAROL CARTER:					13.00
CASS CITY HARDWARE					
09/25	09/02/2025	79492	591-540-760-000	POSTAGE	14.40
09/25	09/02/2025	79492	591-540-760-000	POSTAGE	13.71
Total CASS CITY HARDWARE:					28.11
CATHY TOMLIN					
09/25	09/02/2025	79493	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	231.00
09/25	09/02/2025	79493	248-733-956-002	FARMER'S MARKET - KC PROG EXP	3.00
Total CATHY TOMLIN:					234.00
CINTAS					
09/25	09/02/2025	79494	101-441-801-000	CONTRACTED SERVICES	21.39
Total CINTAS:					21.39
COOPERATIVE ELEVATOR CO.					
09/25	09/02/2025	79495	661-575-930-000	CONTRACTED REPAIRS	1,500.00
Total COOPERATIVE ELEVATOR CO.:					1,500.00
CRIBLEY DRILLING CO INC					
09/25	09/02/2025	79496	591-540-801-000	CONTRACTED SERVICES	8,635.00
09/25	09/02/2025	79496	591-540-801-000	CONTRACTED SERVICES	10,950.00
Total CRIBLEY DRILLING CO INC:					19,585.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
DEBBIE HARRISON					
09/25	09/02/2025	79497	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	25.00
Total DEBBIE HARRISON:					25.00
DJ's PORTABLE TOILET RENTALS, LLC					
09/25	09/02/2025	79498	101-751-801-000	CONTRACTED SERVICES	220.00
09/25	09/02/2025	79498	101-751-801-000	CONTRACTED SERVICES	345.00
09/25	09/02/2025	79498	101-751-801-000	CONTRACTED SERVICES	220.00
Total DJ's PORTABLE TOILET RENTALS, LLC:					785.00
DTE ENERGY					
09/25	09/02/2025	800205	590-540-920-000	ELECTRIC	6,409.94
09/25	09/02/2025	800205	590-545-920-000	ELECTRIC - LIFT STATIONS	218.94
09/25	09/02/2025	800205	591-540-920-000	ELECTRIC - WELLHOUSES	959.54
09/25	09/02/2025	800205	101-754-920-000	ELECTRIC	31.77
09/25	09/02/2025	800205	204-444-920-000	ELECTRIC - PARKING LOTS	37.73
09/25	09/02/2025	800205	590-545-920-000	ELECTRIC - LIFT STATIONS	101.24
09/25	09/02/2025	800205	590-545-920-000	ELECTRIC - LIFT STATIONS	45.20
09/25	09/02/2025	800205	591-540-920-000	ELECTRIC - WELLHOUSES	895.42
09/25	09/02/2025	800205	590-545-920-000	ELECTRIC - LIFT STATIONS	82.64
09/25	09/02/2025	800205	590-545-920-000	ELECTRIC - LIFT STATIONS	27.51
09/25	09/02/2025	800205	591-540-920-000	ELECTRIC - WELLHOUSES	8,112.47
09/25	09/02/2025	800205	204-444-920-000	ELECTRIC - PARKING LOTS	62.83
Total DTE ENERGY:					16,985.23
E&L CONSTRUCTION GROUP INC					
09/25	09/02/2025	79499	590-540-801-003	CONTRACTED SERV-SRF	253,433.89
Total E&L CONSTRUCTION GROUP INC:					253,433.89
FARM DEPOT					
09/25	09/02/2025	79500	661-575-970-000	CAPITAL OUTLAY	12,700.00
09/25	09/02/2025	79500	661-575-930-000	CONTRACTED REPAIRS	2,393.50
Total FARM DEPOT:					15,093.50
FIRST BANKCARD					
09/25	09/02/2025	800206	216-336-740-000	OPERATING SUPPLIES	79.51
09/25	09/02/2025	800206	216-336-860-000	GAS & OIL	106.02
09/25	09/02/2025	800206	216-336-740-000	OPERATING SUPPLIES	23.61
09/25	09/02/2025	800206	590-540-960-000	EDUCATION AND TRAINING	71.40
09/25	09/02/2025	800206	101-260-960-000	EDUCATION AND TRAINING	25.00
09/25	09/02/2025	800206	101-260-960-000	EDUCATION AND TRAINING	25.00
09/25	09/02/2025	800206	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	83.74
09/25	09/02/2025	800206	101-301-960-000	EDUCATION & TRAINING, DUES	400.00
09/25	09/02/2025	800206	101-301-956-000	MISC/CONTINGENCY	150.00
09/25	09/02/2025	800206	101-172-962-000	TRAVEL & LODGING	396.27
09/25	09/02/2025	800206	101-172-962-000	TRAVEL & LODGING	21.42
09/25	09/02/2025	800206	590-540-725-000	UNIFORMS	99.95

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/25	09/02/2025	800206	101-260-960-000	EDUCATION AND TRAINING	50.00
09/25	09/02/2025	800206	101-253-961-000	MEMBERSHIP DUES	239.88-
09/25	09/02/2025	800206	101-260-960-000	EDUCATION AND TRAINING	475.00
09/25	09/02/2025	800206	101-101-962-000	TRAVEL & LODGING	111.28
09/25	09/02/2025	800206	101-101-962-000	TRAVEL & LODGING	111.28
09/25	09/02/2025	800206	101-253-750-000	TECHNOLOGY	14.39-
09/25	09/02/2025	800206	591-540-725-000	UNIFORMS	90.97
09/25	09/02/2025	800206	101-441-725-000	UNIFORMS	111.29
09/25	09/02/2025	800206	591-540-725-000	UNIFORMS	111.29
09/25	09/02/2025	800206	661-575-776-000	MAINTENANCE SUPPLIES	109.99
09/25	09/02/2025	800206	101-253-750-000	TECHNOLOGY	254.27
09/25	09/02/2025	800206	101-253-962-000	TRAVEL & LODGING	399.00
09/25	09/02/2025	800206	216-336-740-000	OPERATING SUPPLIES	47.65
09/25	09/02/2025	800206	216-336-740-000	OPERATING SUPPLIES	164.30
09/25	09/02/2025	800206	101-441-725-000	UNIFORMS	148.85
09/25	09/02/2025	800206	591-540-725-000	UNIFORMS	148.84
09/25	09/02/2025	800206	591-540-776-000	O&M SUPPLIES	179.92
09/25	09/02/2025	800206	101-441-725-000	UNIFORMS	90.98
09/25	09/02/2025	800206	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	121.98
09/25	09/02/2025	800206	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	400.00
09/25	09/02/2025	800206	101-301-956-000	MISC/CONTINGENCY	31.00
Total FIRST BANKCARD:					4,342.70
FOSTER, SWIFT, COLLINS & SMITH, PC					
09/25	09/02/2025	79501	101-172-801-000	CONTRACTED SERVICES	1,023.75
09/25	09/02/2025	79501	101-257-801-000	CONTRACTED SERVICES	1,123.75
09/25	09/02/2025	79501	101-260-801-000	CONTRACTED SERVICES	236.25
09/25	09/02/2025	79501	101-371-801-000	CONTRACTED SERVICES	630.00
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					3,013.75
GRAINGER					
09/25	09/02/2025	79502	101-265-776-000	O&M SUPPLIES	152.99
Total GRAINGER:					152.99
GREAT LAKES LAND MANAGEMENT					
09/25	09/02/2025	79503	590-540-801-000	CONTRACTED SERVICES	3,600.00
Total GREAT LAKES LAND MANAGEMENT:					3,600.00
HIRSCHMAN OIL SUPPLY INC					
09/25	09/02/2025	79504	661-575-860-000	GAS/OIL	737.97
Total HIRSCHMAN OIL SUPPLY INC:					737.97
JOSEPH PASSEY					
09/25	09/02/2025	79505	101-751-957-000	RECREATION PROGRAMS	300.00
Total JOSEPH PASSEY:					300.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
KEN MARTIN ELECTRIC, INC					
09/25	09/02/2025	79506	591-540-776-000	O&M SUPPLIES	2,500.00
09/25	09/02/2025	79506	101-265-801-000	CONTRACTED SERVICES	887.00
Total KEN MARTIN ELECTRIC, INC:					3,387.00
MCLAREN CARO REGION					
09/25	09/02/2025	79507	101-301-801-000	CONTRACTED SERVICES	30.95
Total MCLAREN CARO REGION:					30.95
MELANIE HAGGERMAN					
09/25	09/02/2025	79508	101-751-958-000	MUSIC IN THE PARK - GRANT	600.00
Total MELANIE HAGGERMAN:					600.00
MICHIGAN PIPE & VALVE-SAGINAW					
09/25	09/02/2025	79509	591-540-776-000	O&M SUPPLIES	1,896.00
09/25	09/02/2025	79509	591-540-970-001	CAPITAL OUTLAY - METERS	1,656.00
09/25	09/02/2025	79509	591-540-776-000	O&M SUPPLIES	82.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					3,634.00
MIKE PAPP					
09/25	09/02/2025	79510	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	10.00
Total MIKE PAPP:					10.00
MIKE'S LANDSCAPING OF DAVISON LLC					
09/25	09/02/2025	79511	204-442-801-000	CONTRACTED SERVICES	66,097.60
Total MIKE'S LANDSCAPING OF DAVISON LLC:					66,097.60
MML WORKERS' COMP FUND					
09/25	09/02/2025	79512	248-728-721-000	WORKER'S COMP INSURANCE	178.68
09/25	09/02/2025	79512	101-441-721-000	WORKER'S COMP INSURANCE	393.55
09/25	09/02/2025	79512	101-751-721-000	WORKER'S COMP INSURANCE	82.36
09/25	09/02/2025	79512	101-753-721-000	WORKER'S COMP INSURANCE	4.05
09/25	09/02/2025	79512	101-754-721-000	WORKER'S COMP INSURANCE	1.01
09/25	09/02/2025	79512	202-463-721-000	WORKER'S COMP INSURANCE	44.13
09/25	09/02/2025	79512	202-483-721-000	WORKER'S COMP INSURANCE	69.40
09/25	09/02/2025	79512	101-265-721-000	WORKER'S COMP INSURANCE	105.92
09/25	09/02/2025	79512	101-301-721-000	WORKER'S COMP INSURANCE	1,399.97
09/25	09/02/2025	79512	101-301-721-000	WORKER'S COMP INSURANCE	29.02
09/25	09/02/2025	79512	101-371-721-000	WORKER'S COMP INSURANCE	35.93
09/25	09/02/2025	79512	101-701-721-000	WORKER'S COMP INSURANCE	5.16
09/25	09/02/2025	79512	101-702-721-000	WORKER'S COMP INSURANCE	33.20
09/25	09/02/2025	79512	101-101-721-000	WORKER'S COMP INSURANCE	37.58
09/25	09/02/2025	79512	101-172-721-000	WORKER'S COMP INSURANCE	121.32
09/25	09/02/2025	79512	101-262-721-000	WORKER'S COMP INSURANCE	85.14
09/25	09/02/2025	79512	101-247-721-000	WORKER'S COMP INSURANCE	3.48
09/25	09/02/2025	79512	101-253-721-000	WORKER'S COMP INSURANCE	120.65

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/25	09/02/2025	79512	101-260-721-000	WORKER'S COMP INSURANCE	133.77
09/25	09/02/2025	79512	591-536-721-000	WORKER'S COMP INSURANCE	8.83
09/25	09/02/2025	79512	591-540-721-000	WORKER'S COMP INSURANCE	238.44
09/25	09/02/2025	79512	596-560-721-000	WORKER'S COMP INSURANCE	68.65
09/25	09/02/2025	79512	596-521-721-000	WORKER'S COMP INSURANCE	17.65
09/25	09/02/2025	79512	661-575-721-000	WORKER'S COMP INSURANCE	49.53
09/25	09/02/2025	79512	216-336-721-000	WORKER'S COMP INSURANCE	318.81
09/25	09/02/2025	79512	590-560-721-000	WORKER'S COMP INSURANCE	170.29
09/25	09/02/2025	79512	590-536-721-000	WORKER'S COMP INSURANCE	8.83
09/25	09/02/2025	79512	590-540-721-000	WORKER'S COMP INSURANCE	636.89
09/25	09/02/2025	79512	590-545-721-000	WORKER'S COMP INSURANCE	61.74
09/25	09/02/2025	79512	591-560-721-000	WORKER'S COMP INSURANCE	170.29
09/25	09/02/2025	79512	203-463-721-000	WORKER'S COMP INSURANCE	52.96
09/25	09/02/2025	79512	203-483-721-000	WORKER'S COMP INSURANCE	69.38
09/25	09/02/2025	79512	204-442-721-000	WORKER'S COMP INSURANCE	26.48
09/25	09/02/2025	79512	204-483-721-000	WORKER'S COMP INSURANCE	26.08
09/25	09/02/2025	79512	248-441-721-000	WORKER'S COMP INSURANCE	8.83
Total MML WORKERS' COMP FUND:					4,818.00
MOORE MOTOR SALES					
09/25	09/02/2025	79513	661-575-970-000	CAPITAL OUTLAY	794.25
09/25	09/02/2025	79513	661-575-930-000	CONTRACTED REPAIRS	2,059.80
09/25	09/02/2025	79513	661-575-930-000	CONTRACTED REPAIRS	558.07
09/25	09/02/2025	79513	216-336-801-000	CONTRACTED SERVICES	45.10
Total MOORE MOTOR SALES:					3,457.22
NANCY BARRIGER					
09/25	09/02/2025	79514	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	73.00
Total NANCY BARRIGER:					73.00
OUTBACK CUSTOM MEATS					
09/25	09/02/2025	79515	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	304.00
Total OUTBACK CUSTOM MEATS:					304.00
PREMIER LAWN & GARDEN					
09/25	09/02/2025	79516	661-575-930-000	CONTRACTED REPAIRS	176.96
Total PREMIER LAWN & GARDEN:					176.96
RASMUSSEN TRUCKING SERVICE CENTER LLC					
09/25	09/02/2025	79517	216-336-930-000	REPAIRS - EQUIPMENT	756.24
Total RASMUSSEN TRUCKING SERVICE CENTER LLC:					756.24
RAYLENE SHOUP					
09/25	09/02/2025	79531	591-000-255-000	WATER RENTER DEPOSITS	67.49

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total RAYLENE SHOUP:					67.49
STEPHENS TIRE SERVICE					
09/25	09/02/2025	79518	661-575-930-000	CONTRACTED REPAIRS	792.00
Total STEPHENS TIRE SERVICE:					792.00
T G PRIEHS LLC					
09/25	09/02/2025	79519	204-444-801-000	CONTRACTED SERVICES	39,000.00
Total T G PRIEHS LLC:					39,000.00
TIFFANY BEHERNDS					
09/25	09/02/2025	79520	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	22.00
09/25	09/02/2025	79520	248-733-956-002	FARMER'S MARKET - KC PROG EXP	7.00
Total TIFFANY BEHERNDS:					29.00
TIM OMSTEAD					
09/25	09/02/2025	79521	101-751-958-000	MUSIC IN THE PARK - GRANT	800.00
Total TIM OMSTEAD:					800.00
TOM KRAUSE					
09/25	09/02/2025	79522	248-728-880-000	DOWNTOWN MUSIC	300.00
Total TOM KRAUSE:					300.00
TRACE ANALYTICAL LABORATORIES, INC					
09/25	09/02/2025	79523	591-540-777-000	STATE WATER TESTING & PERMITS	43.50
09/25	09/02/2025	79523	591-540-777-000	STATE WATER TESTING & PERMITS	43.50
Total TRACE ANALYTICAL LABORATORIES, INC:					87.00
TREVIPAY					
08/25	08/27/2025	79524	101-265-776-000	O&M SUPPLIES	250.56- V
09/25	09/02/2025	79524	101-265-776-000	O&M SUPPLIES	250.56
08/25	08/27/2025	79524	101-265-776-000	O&M SUPPLIES	99.96- V
09/25	09/02/2025	79524	101-265-776-000	O&M SUPPLIES	99.96
09/25	09/02/2025	800207	101-265-776-000	O&M SUPPLIES	250.56
09/25	09/02/2025	800207	101-265-776-000	O&M SUPPLIES	99.96
Total TREVIPAY:					350.52
TUSCOLA COUNTY					
09/25	09/02/2025	79525	101-257-801-000	CONTRACTED SERVICES	2,436.42
Total TUSCOLA COUNTY:					2,436.42
TUSCOLA COUNTY BPW					
09/25	09/02/2025	79526	390-905-993-000	BOND INTEREST PAYMENTS - NEW	10,214.05

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total TUSCOLA COUNTY BPW:					10,214.05
TUSCOLA COUNTY FIRE FIGHTERS ASSOC					
09/25	09/02/2025	79527	216-336-960-000	EDUCATION & TRAINING	625.00
Total TUSCOLA COUNTY FIRE FIGHTERS ASSOC:					625.00
TUSCOLA COUNTY TREASURER					
09/25	09/02/2025	79528	101-000-432-005	LIEU OF TAX DISTRIB-MOBILE EST	117.50
09/25	09/02/2025	79528	101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	200.00
Total TUSCOLA COUNTY TREASURER:					317.50
UNIFIRST CORPORATION					
09/25	09/02/2025	79529	101-265-776-000	O&M SUPPLIES	31.95
09/25	09/02/2025	79529	216-336-740-000	OPERATING SUPPLIES	41.50
09/25	09/02/2025	79529	590-540-776-000	OM&R SUPPLIES NORMAL	35.23
09/25	09/02/2025	79529	101-265-776-000	O&M SUPPLIES	32.50
09/25	09/02/2025	79529	101-265-776-000	O&M SUPPLIES	36.50
Total UNIFIRST CORPORATION:					177.68
USA BLUEBOOK					
09/25	09/02/2025	79530	590-540-776-001	LAB SUPPLIES	29.00
Total USA BLUEBOOK:					29.00
WAYLON HANEL					
09/25	09/02/2025	79532	101-751-958-000	MUSIC IN THE PARK - GRANT	800.00
Total WAYLON HANEL:					800.00
WITMER PUBLIC SAFETY GROUP					
09/25	09/02/2025	79533	216-336-740-000	OPERATING SUPPLIES	345.13
09/25	09/02/2025	79533	216-336-740-000	OPERATING SUPPLIES	44.59
09/25	09/02/2025	79533	216-336-740-000	OPERATING SUPPLIES	368.39
09/25	09/02/2025	79533	216-336-740-000	OPERATING SUPPLIES	64.24
09/25	09/02/2025	79533	216-336-740-000	OPERATING SUPPLIES	24.59
09/25	09/02/2025	79533	216-336-740-000	OPERATING SUPPLIES	387.81
Total WITMER PUBLIC SAFETY GROUP:					1,234.75
Grand Totals:					476,367.96

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
VACANT
CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, August 27, 2025
RE: Agenda Item – LED Light Kits

Members of the Caro City Council,

As you know, during the Fiscal Year 2025/2026 budget the City allocated \$30,000 to purchase and install replacement LED light kits for the existing light poles within the City. Currently, nearly two dozen are in need of replacement, hence why more was allocated in this years budget as to catch up with existing need and provide more stock as to ensure we don't fall behind at this level again.

In order to maintain continuity with the aesthetic of our lights in the City, we continue to purchase these kits from Medler Electric Co. #3 of Bay City.

Your options for motions are:

1. Motion to authorize the purchase of 59 LED retrofit kits from Medler Electric Co. #3 for the quoted price of \$29,812.35.
2. Motion to authorize the purchase of a different amount of LED retrofit kits from Medler Electric Co. #3.
3. Deny the purchase of additional LED light kits at this time.
4. Postpone for further discussion.
5. Take no action.



Medler Electric Company
An Employee Owned Company

MEDLER ELECTRIC CO. #3
110 PATTERSON STREET
BAY CITY, MI 48706
989-686-6054 Fax 989-686-8550

Quotation

QUOTE DATE	QUOTE NUMBER
08/25/25	S5580108
ORDER TO: MEDLER ELECTRIC CO. #3 110 PATTERSON STREET BAY CITY, MI 48706 989-686-6054 Fax 989-686-8550	PAGE NO. 1

QUOTE TO:
 CITY OF CARO 127
 741 SOUTH HOOPER DPW BUILDING
 CARO, MI 48723

SHIP TO:
 CITY OF CARO 127
 741 SOUTH HOOPER DPW BUILDING
 CARO, MI 48723

WRITER		CUSTOMER ORDER NUMBER	RELEASE NUMBER	SHIP DATE
Tim Peyok (BAY)		LUMECON RETROFITS		08/25/25
SALESPERSON		SHIP VIA	TERMS	FREIGHT EXEMPT
Matt Kauffold (BAX)		OT OUR TRUCK	1%10th Net 30	No
ORDER QTY	PART NO	DESCRIPTION	UNIT PRICE	NET AMOUNT
59EA	1473682	LUM D2024-01B LED retrofit kit, 55W, 120-277V, 4000K, 20kA surge suppressor ----- NO LENSES NEEDED ----- * Decorative fixtures require a qty of 8 or more to meet freight minimum, regardless of cost. ----- TAXES NOT INCLUDED	505.294	29812.35
THIS IS A QUOTATION Prices will expire on 08/29/25 APPLICABLE TAXES EXTRA !			Subtotal	29812.35
			S&H CHGS	0.00
			Amount Due	29812.35

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, August 27, 2025
RE: Agenda Item – Light Pole Replacements

Members of the Caro City Council,

As you know, during the Fiscal Year 2025/2026 budget process, the City budgeted \$20,000 and the Downtown Development Authority budgeted \$20,000, for a total of \$40,000, to continue the process of replacing light poles in downtown and other locations with taller poles, currently 10 feet the new ones would be 12 feet. This replacement will elevate the light higher for greater illumination, while also allowing for more options of use such as for banners, holiday decorations, flags, etc, while maintaining greater height from interference from traffic. This cost is to be split evenly between the City of Caro and the Downtown Development Authority.

In order to maintain uniformity of the poles, we continue to acquire them from Medler Electric Co #3 of Bay City, they have quoted a price of \$37,895.30 for 10 light poles and bases. This will be an ongoing project year over year to replace the poles, until all poles are the new height, at which time we will only need to buy poles for replacement and stock purposes.

Options for motions are:

1. Motion to purchase 10 light poles and bases from Medler Electric Co #3 for the quoted price of \$37,895.30
2. Postpone for further consideration and discussion.
3. Take no action.



MEDLER ELECTRIC CO. #3
110 PATTERSON STREET
BAY CITY, MI 48706
989-686-6054 Fax 989-686-8550

Quotation

QUOTE DATE	QUOTE NUMBER
08/22/25	S5579697
ORDER TO: MEDLER ELECTRIC CO. #3 110 PATTERSON STREET BAY CITY, MI 48706 989-686-6054 Fax 989-686-8550	PAGE NO. 1

QUOTE TO:
 CITY OF CARO 127
 741 SOUTH HOOPER DPW BUILDING
 CARO, MI 48723

SHIP TO:
 CITY OF CARO 127
 741 SOUTH HOOPER DPW BUILDING
 CARO, MI 48723

WRITER		CUSTOMER ORDER NUMBER	RELEASE NUMBER	SHIP DATE
Tim Peyok (BAY)		Lumecon Street Lights		08/22/25
SALESPERSON		SHIP VIA	TERMS	FREIGHT EXEMPT
Matt Kauffold (BAX)		OT OUR TRUCK	1%10th Net 30	No
ORDER QTY	PART NO	DESCRIPTION	UNIT PRICE	NET AMOUNT
10EA	1524491	LUM H-MOS12B4-4-SR-BM-GFI Decorative Morgan Base, 12' x 4' x .125" wall, straight round profile, GFI, Dark Bronze, powder coat finish, includes anchor bolts *Above Item Not Returnable W/O RGA*	1690.412	16904.12
10EA	1517599	LUM LM-ALX-65-1-40-T4-CA-DBZ Lumecon Midtowns Series Alexandrine Post-To, 65W, 120-277v, 4000K, Type Four Beam Pattern, Clear Acrylic four panel lens, Powder Coated Dark Bronze *Above Item Not Returnable W/O RGA*	2099.118	20991.18
		* 10-12 WEEK DELIVERY ON POLES * Decorative fixtures require a qty of 8 or more to meet freight minimum, regardless of cost. * Freight allowed on aluminum pole orders \$6,500+ * Freight allowed on all steel poles * Freight allowed on pre-shipment of anchor bolts/template		
		TAXES NOT INCLUDED		

THIS IS A QUOTATION
 Prices will expire on 08/29/25
 APPLICABLE TAXES EXTRA !

Subtotal	37895.30
S&H CHGS	0.00
Amount Due	37895.30

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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, August 27, 2025
RE: Agenda Item – Generator for Well #1

Members of the Caro City Council,

As you know, during the Fiscal Year 2025/2026 budget process the City Council designated \$75,000 to obtain a generator for use at Well #1, which is located along the river by the story walk behind the Great Start Enrichment Center and down from the Wastewater Treatment Plant. The generators ensure our wells can continue to pump water into the system even in the event of a power outage, ensuring continual water service for our residents.

As such, DPW Superintendent Reese solicited prices from available dealers, and received 4 quotes:

Company	Location	Quoted Price
Browning Power Systems	Saginaw, MI	\$95,639.00
Ken Martin Electirc	Cass City, MI	\$86,975.00
Problem Solved LLC	Bad Axe, MI	\$53,200.00
Thumb Heating and Cooling	Cass City, MI	\$97,000.00

After a review of the quotes, it is recommended to purchase and install the generator from Problem Solved LLC for the quoted price of \$53,200.00, as this is the only quote which fits within the budget. When reviewing the quotes the question of why the disparity in prices was raised, and the answer is Problem Solved has the generator in stock and does not have to order it as the other quotes must, and the price of generators has greatly increased, leading to a disparity in the prices. Therefore, as this is an opportunity to purchase a needed and budgeted item without taking a hit from a price increase which would necessitate a budget adjustment, purchasing the generator from Problem Solved is recommended.

Options for motions are:

1. Motion to purchase and install a generator for Well #1 from Problem Solved LLC for the quoted price of \$53,200.00.
2. Motion to purchase and install a generator for Well #1 from (insert company name) for the quoted price of (insert quoted price) and instruct the City Treasurer to adjust the Fiscal Year 2025/2026 budget to account for the purchase price over budget.
3. Postpone action.
4. Take no action.

BROWNING POWER SYSTEMS

generator sales and service



10255 Gratiot Rd, Suite B Saginaw, MI 48609

Phone (989)702-2071

Fax (989)301-0144

Date: August 25, 2025

Quotation Number: 082525-3

Customer Name: City of Caro - Tom Reese

RE: Well House #1

Browning Power Systems is pleased to provide this proposal for the supply and installation of generator and automatic transfer switch for the above-mentioned project.

(Customer to supply and fill diesel fuel).

Scope of Work:

- Supply and Installation of 100 KW Taylor Power Systems TDS100 diesel generator.
- Supply and Installation of ASCO 400-amp automatic transfer switch on exterior wall next to existing CT cabinet.
- Supply and installation of 2 new ground rods and grounding for ATS.
- Supply and installation of 20' underground conduits and wires to generator for emergency power and control from ATS.
- Supply and Installation of 30' conduit and wire for block heater and battery charger.
- Supply and installation of conduit and wire for ATS Line and Load power feeders.
- Supply and installation of 150"x 60"x 6" Concrete pad for generator.
- Trenching and backfill.
- Crane rental
- Permits and inspections.

Total Cost: \$95,639.00

We have **Excluded** the following:

- Premium Time
- Temporary Power Generator Rental
- Utilities, Engineering, Design or Plan Review and Submittals Fees.
- Diesel Fuel
- Site Restoration

BROWNING POWER SYSTEMS

generator sales and service ®



10255 Gratiot Rd, Suite B Saginaw, MI 48609

Phone (989)702-2071

Fax (989)301-0144

Terms: Freight FOB Bessemer, AL. Payment Terms: 5% down, generator and transfer switch due Net 20 days from factory ship date, balance due Net 20 days from completion – Fuel is NOT included in this quotation.

Please feel free to contact me if you have any further questions.

Sincerely,

Brent Browning
Browning Power Systems, LLC.
brent@browningpower.com
Phone: 989.702.2071

KEN MARTIN ELECTRIC, INC.

4180 Hurds Corner Rd.
CASS CITY, MICHIGAN 48726

Phone (989) 872-4114

Fax (989) 872-4140

JOB ESTIMATE

PHONE

DATE

7/30/25

JOB NAME/LOCATION

80 KW

GENERATOR FOR WELL

#1

TO

CITY OF CRAW

CRAW, MI

ATTN: TOM

JOB DESCRIPTION:

PER WALK-THRU

DIESEL

① REMOVE/INSTALL AN 80 KW 3 PHASE 240V
GENERATOR, 400A AUTOMATIC TRANSFER
SWITCH & ALL ASSOCIATED WIRING, WITH A
DIESEL STORAGE TANK

MATERIAL & LABOR

\$ 90,750.00

* PLUS PERMIT IF NEEDED

* CEMENT PAD BY OTHERS

② SAME AS #1 BUT KOHLER GENERATOR

\$

86,975.00

Thank you,

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE.
IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL
PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH
MAY BE REQUIRED SHOULD UNFORSEEN PROBLEMS OR ADVERSE
WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED
JOB COST

ESTIMATED
BY

[Signature]

Tom Reese

From: Login Sarnac <lsarnac@prblmslvd.com>
Sent: Wednesday, August 20, 2025 3:00 PM
To: Tom Reese
Subject: Well 1 Genset Proposal

To whom it may concern,

Thank you for the opportunity to propose a bid on this upcoming project. Included in this proposal is 80kW 3ph 120/240v diesel Genset w/ warranty. Including full tank of diesel fuel and engine fluids.

400A 120/240v 3ph 3r service entry automatic transfer switch.

All required material pertaining installation.

All and any ground leveling and concrete pad for new Genset.

All labor required for installation with permits as required.

Testing of new equipment after installation with building load.

The Genset itself is currently in stock ready to go first come first serve without lead time or wait to build.

Total bid reflects this and does not refer to purchase of Genset needing to be ordered.

Total price \$53,200.00

Thank you for your consideration,

Login Sarnac

Owner/EGSA Technician





Estimate

Date	Estimate #
8/7/2025	442391

855-206-5457

Name / Address
City Of Caro 317 S. State Street Caro, MI 48723

Ship To
City Of Caro 317 S. State Street Caro, MI 48723

Rep		(989) 551-7611
Description		Qty
Install 80 kw generator		
80kw Generator		1
400 amp 3 Phase Transfer Switch		1
Misc Expense (Shipping, Wire, Condensate, Drain, Etc.)		1
Commercial/Industrial Service Labor		1
Sales Tax		
Invoices not paid within 30 days will accrue a service charge of 1.5% per month, or the maximum allowed by law. The customer agrees to pay any and all reasonable fees and costs involved. (Including court costs & attorney fees)		
Total		\$97,000.00

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
VACANT
CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, August 27, 2025
RE: Agenda Item – New Kubota

Members of the Caro City Council,

As you know, during the Fiscal Year 2025/2026 budget process the City Council designated \$25,000 to obtain a new Kubota, which would be used by the DPW for routine maintenance in the City such as landscape maintenance, flower watering, snow removal, weed spraying, and other small scale jobs.

As such, DPW Superintendent Reese solicited prices from available dealers, and received 2 quotes:

Company	Location	Quoted Price
Bell Equipment	Sandusky, MI	\$28,479.00
Farm Depot	Caro, MI	\$22,300.00

After a review of the quotes, it is recommended to purchase the Kubota from Farm Depot for the quoted price of \$22,300.00. This keeps the purchase price under the budget and supports an in-town business we have a long and successful history with.

Options for motions are:

1. Motion to purchase a Kubota from Farm Depot for the quoted price of \$22,300.00.
2. Motion to purchase a Kubota from Bell Equipment for the quoted price of \$28,479.00 and instruct the City Treasurer to adjust the Fiscal Year 2025/2026 budget to account for the purchase price over budget.
3. Postpone action.
4. Take no action.

2/7/2025

[illegible]

Ball Equipment - Sandusky

600 S Sandusky Rd.
Sandusky Michigan 48471
810-648-3510

Sales Quote

Date 08/08/2025
Time 4:54 PM
Salesperson Jeremy Guzman
Lienholder NONE

H W C Email

Unit Information

New/U	Year	Make	Model	Model Name	Serial No.	Stock No.	MSRP
New	2025	Kubota	RTVX2C-PKLH	RTV-X CAB PREM, ORNG, PRO	A5KC2HDBPSG011408	052638	\$28,299.00

Parts:	Line Item Price	Price	\$28,299.00
		Destination Charges	\$0.00
		Parts & Accessories	\$0.00
		Labor/Set Up	\$0.00
		Doc Fee	\$169.00
		Title Fees without Lien	\$11.00

This Sales Quote does not authorize a hold on the product(s) listed above. _____ Initial

Sales Tax	\$0.00
Cash Price	\$28,479.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale(Cash Price - Net Trade)	\$28,479.00
Deposit Amount	N/A
Cash Down Payment Remaining	\$0.00
Amount to Pay/Finance	\$28,479.00

Notes:

Trade Information

Estimated Monthly Payment of \$0.00 For 0 Months at 0.00% Interest * With Approved Credit

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Buyer Signature _____ Dealer Agent Signature _____

Co Buyer Signature _____
Thank You for Your Business!

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CITY CLERK
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CITY TREASURER
TAMMY REIS
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VACANT

TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: Re-Appointments – City of Caro Boards & Committees
DATE: September 2, 2025

The Zoning Board of Appeals Committee will be meeting on September 11, 2025. Upon research to determine if all members were active, it was discovered that Richard Lipan was not re-appointed by council back in November 2024 due to various reasons. He has indicated that he is still interested in serving.

Option 1: Motion to Re-Appoint the following:

Zoning Board of Appeals

Richard Lipan – Re-Appoint for a partial 3-year term to expire November 2027.

Option 2: Take no action.

Option 3: Postpone this matter.

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TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor's Report
DATE: September 2, 2025

It was exciting attending the Ribbon Cutting and 1st dollar presentation on August 21, 2025 in honor of Attorney Martin Porzondek's new law office. Attorney Porzondek is located at 121 W Grant Street (suite A) where Attorney Jim Abbey served the public for many years. This is also the same building that I worked for Legal Services as a paralegal.

I attended the Caro Rotary meeting on August 25, 2025. A presentation was done by the Kohl Farm owners. Several events are held at Kohl Farms including weddings and special events. In September and October, they have their corn maze, hayrides, soybean maze, fall treats and other activities. In November and December it becomes a magical winter wonderland for Christmas season. It is located at 5775 Colwood Road, Unionville, MI 48767.

August 25th was the last Caro Rotary Club meeting for Attorney Phoebe Moore as she will be leaving for her new adventure in another location within the great state of Michigan. Attorney Moore has been an active part of our community faithfully serving years not only on the Caro Rotary Club and Downtown Development Authority but many others. Although she will leave a void in our community, we wish her the best and know she will be welcomed with open arms in her new location.

I visited the Farmer's Market and enjoyed talking with different vendors.

I attended the Parks and Recreation meeting on August 19, 2025.

The Caro Rotary Club's Cultivate Creativity Committee led by Erin Schmandt accomplished getting their fourth mural painted on the Thumb Meat Market building. This one is huge and is on two sides of the building. The mural scheduled at the Merchant Building No. 2 at the fairgrounds in honor of Dick Fullmer will be done with the next batch of murals.

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MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, August 27, 2025
RE: City Manager's Report

Members of the Caro City Council,

The unofficial end of summer is upon us as Labor Day weekend is upon us as this memo is being written, and if all has gone to plan I will be at Monday's meeting having checked an item off my bucket list as I am scheduled to participate in the annual Mackinac Bridge Walk on Labor Day morning, and hope to return with only slightly sore feet.

The end of summer also means we are bringing our summer schedule of activities to a close, as the last Play Dates and Music in the Park will have elapsed. I would like to take a moment to recognize the extraordinary work of Parks and Recreation Superintendent Carrie Will in growing the Parks and Recreation department so much in the last year. This summer was bustling with activities we did not have when I started and it can all be traced back to her hard work, I cannot thank her enough for all the work she put in this summer.

Not that the work is over that is, as we still have the 2nd Annual Harvest on the River scheduled for the 2nd Saturday in October, and the Fall Clean-Up, tentatively scheduled for the first Saturday in November. These annual events come after the Pumpkin Festival and wind down the activities for the year, unless a winter event or two is developed, and I hope they continue to provide reasons to get outside and enjoy what Caro has to offer.

In addition to my usual attendance at Rotary, meetings with staff, residents, business interests I was fortunate to attend the ribbon cutting for Porzondek Law PLLC, it is wonderful to see a young lawyer hang his shingle in Caro and build a practice, especially as we say goodbye to Phoebe J. Moore PC as she will be taking her services to Traverse City.

I am proud to announce to Council I have been selected to serve on the Board of Directors for the Disability Network Eastern Michigan, representing the Thumb region, which they recently expanded into. I worked with this organization on the preliminary plans for the grant application for the tennis court project to increase access for the disabled to this amenity, which is a requirement of the grant program. While wanting to serve led to my decision to get more involved, part of the reason is also one of my long-term goals is to see the development of an inclusive playground here in the City, and I believe immersing myself into this organization will help with that goal to benefit the City.

I hope all had a great Labor Day weekend and got the fall jackets out of storage!

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: September 2, 2025

-
- Posted council vacancy in paper, social media, and website. Pursuant to the Charter, "Vacancy must be filled within 60 days from when the vacancy was created." The due date is on or before September 5, 2025.
 - Looking into a MAMC ADA grant for handicap accessibility for elections. We are eligible for up to \$10,000.00. Grant has been applied for.
 - No election scheduled for the City of Caro for November 2025.
 - Planning Commission was cancelled, August 26, 2025.
 - ZBA Meeting is scheduled for September 11, 2025.
 - Working on posting vacancies on Boards & Committees that expire November 2025.
 - Attended MAMC Education Day in Mt. Pleasant, August 27, 2025.
 - Attending State of Michigan Bureau of Elections Conference on September 2 & 3, 2025 in Lansing.